



BOARD OF EDUCATION MEETING

August 31, 2020

7:00 p.m.

Merton Intermediate School Little Theater

AGENDA

In light of the COVID-19 virus precautions, the public is invited to participate/view the meeting either in person or virtually. The link can be found on the Merton Community School District website at www.merton.k12.wi.us. If you are attending virtually and want to be part of “Delegations to be Heard,” please see the directions in the agenda.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement of Notice of Open Meeting Publication
- IV. Approval of Agenda
- V. Approval of Minutes
 - A. [Monday, July 20, 2020 @ 5:15 p.m.](#) - Open/Closed Session
 - B. [Monday, July 20, 2020 @ 6:00 p.m.](#) - Open Session
 - C. [Monday, August 3, 2020 @ 6:00 p.m.](#) - Open Session
 - D. [Monday, August 17, 2020 @ 6:00 p.m.](#) - Open Session
- VI. Approval of Financial Report and Bill Listing
- VII. Delegations to be Heard

The purpose of this part of the agenda is to allow a citizen or citizens, who have asked to be placed on the agenda, an opportunity to speak. It is important to remember the following:

1. *Delegations can be done both in person and email comments that are to be sent to the District Administrator (russr@merton.k12.wi.us) during the first 5 minutes of the board meeting (7:00-7:05). All email comments will be read to the board, following the allowable comments as indicated in the Board Agenda.*

Merton District Offices

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2. *No personnel/confidential issues can be discussed in the open session of the board. These types of concerns must be brought forth through board adopted procedures.*
3. *The school district has adopted policies and procedures for dealing with problems/complaints. These procedures provide for discussion and resolution of concerns, with board involvement if necessary, as certain steps are followed. The board is prohibited from becoming involved outside of the adopted procedure*

IX. Administrator's Report

A. Actions

1. Acceptance of Donations (Action)
2. Personnel Actions (Action)

B. Information

X. New Business

- A. Discussion surrounding fall reopening (Discussion)

XI. Future Meeting and Agenda Items

XII. Motion to Adjourn

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MERTON COMMUNITY SCHOOL DISTRICT- *FINANCIAL INFORMATION*

MEETING DATE: August 31, 2020

AGENDA ITEM: *Approval of Financial Report and Bill Listing AND Donations (Action)*

[Business Manager Memo](#) and [Voucher Listing](#)

Payroll

- [July 20, 2020](#)
- [August 6, 2020](#)
- [August 20, 2020](#)

[Payroll Wire Listing](#)

[Check Registry](#)

[ACH Listing](#)

[Credit Card](#)

[Donations](#)

ADMINISTRATIVE RECOMMENDATION:

The administration recommends making a motion to approve the check registry and donations.

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MERTON COMMUNITY SCHOOL DISTRICT- ADMINISTRATOR'S REPORT

MEETING DATE: August 31, 2020

AGENDA ITEM: *Personnel Actions*

There are two letters of resignation to present to the board. A big thank you to Jerry Frei who is stepping down after 23 years of teaching with the district. He accepted a teaching position with the Waukesha School District. Also, John Nettesheim has resigned his position as Manager of Buildings and Grounds to take a similar position with the Watertown School District. John has spent 31 years with the district. Please see [John Nettesheim](#) and [Jerry Frei's](#) letter of resignations. We wish both Jerry and John the best of luck!

To replace Jerry Frei, the administration is recommending moving Martica Hazelwood, our District Math Specialist, into this position. Please see [Martica Hazelwood's](#) proposed individual teaching contract.

Finally, the administration is recommending the following individuals for Instructional Assistant positions in the district:

- [Stephanie Janquart](#) - 4K/Primary Supervision
- [Michelle Selby](#) - Special Education/Supervision (move from part time to full time)
- [Stephanie Satula](#) - Special Education/Supervision
- [Nicole Borosche](#) - Special and Regular Education/Supervision
- [Jennifer Adams](#) - 4K Special Education/Supervision

ADMINISTRATIVE RECOMMENDATION:

The administration is recommending the board make a motion to approve the letters of resignation from Jerry Frei and John Nettesheim as presented.

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The administration is recommending the board make a motion to approve the letter of appointment for Michelle Selby, Nicole Borosch, Stephanie Janquart, and Stephanie Satula as presented..

The administration is recommending the board make a motion to approve the individual teaching contract for Martica Hazelwood as presented.

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MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: August 31, 2020

AGENDA ITEM: *Discussion surrounding fall reopening (Discussion)*

This agenda item will have an update on the reopening of our schools on September 1st.

ADMINISTRATIVE RECOMMENDATION:

This is for discussion only.

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MERTON COMMUNITY SCHOOL DISTRICT- *FUTURE AGENDA ITEMS AND MEETINGS*

MEETING DATE: August 31, 2020

AGENDA ITEM: *Future Agenda Items and Meetings*

Upcoming Meetings:

- A. September 9, 2020 @ 7:00 p.m. (Open Session)
 - 1. Budget Hearing/Annual Meeting
- B. September 28, 2020 @ 7:00 p.m. (Open Session)
 - 1. Monthly Meeting
- C. October 26, 2020 @ 7:00 p.m. (Open Session)

ADMINISTRATIVE RECOMMENDATION:

No action necessary.

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